NETAJI SUBHAS TRAINING INSTITUTE OF AGRICULTURAL MARKETING
Training Institute of West Bengal State Agricultural Marketing Board
"Prof: Sambhu Ghosh Bhawan"
Sasmal para Baidyabati Hooghly 712222
☎Tel No -2632-1710 /2529 & Fax No- 2632-2529
Email- netajiinstitute@rediffmail.com. Website: www.nstiam.org

Notice Inviting Quotation

N.I.Q No. : 002/2018-19/NSTIAM **Dated :** 13th June 2018

Sealed quotations are invited from bonafied and resourceful agencies for quoting rate for Annual Maintenance contract of Desktop Computers with UPS , Printers & Networking switch (without spare parts) as follows :-

Sl. No.	Item for Annual Maintenance Contract	Number
1.	Desktop Computer with UPS	47 Nos.
2.	Laser Printer with Scanner	02 No.
3.	24 Port Networking Switch	01 No.

In light of the above, all interested agencies are requested to apply according to the format A given below in their official letterhead, mentioning the Annual Maintenance contract rate (without spare parts). Quotation shall be dropped in the locked 'Tender Box' kept in the said office address on **all working days from 19/06/2018 up to 12:30 PM on 26/06/2018,** after depositing a non-refundable NIQ Fees of Rs. 500/- (Five hundred only) through Demand Draft in the name of **"WBSMB (Baidyabati) Establishment Fund"** payable at Baidyabati, by the participating agencies at the accounts section of NSTIAM. Opening of the quotation shall be done **on 26-06-2018 at 1:30 P.M.**

The successful quotationer will have to execute necessary contract agreement with earnest money deposit @2% (Two percent) of the quoted amount in the form of Bank draft in favour of **"WBSMB (Baidyabati) Establishment Fund".** The quotationer should quote their rates both in figure and word. The submission of quotation shall be unconditional. Quoted rate shall be inclusive of all applicable taxes and charges.

Interested agencies may visit to the institute in all working days **from 11:00 AM to 3:00 PM** to see the details of specification of the work/job.

The undersigned reserves all right to accept or reject any/all quotation without assigning any reason whatsoever.

Director
NSITAM

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PROFORMA FOR APPLICATION

Format A

(To be printed in the letterhead of the quotationer)

Name of Quotationer.....

Address of Quotationer :.....

NIQ No & Date :.....

Contact No (s): Tele No..... **Mob. No**.....

Document for Submission	Status
a) Valid updated Trade License with upto date challan	
b) Professional Tax with upto date challan	
c) PAN Card as allotted by the Income Tax Department	
d) Number of persons employed	
e) GST Registration Certificate if applicable	
f) NIQ Fees Submitted vide Demand Draft No & Date	

Sl. No.	Name of Item	Quantity	Unit	Unit Rate/Year (In Rs.)	Total	Rate in Word
1.	Desktop Computer with UPS	47	Nos.			
2.	Laser printer with scanner	02	Nos.			
3.	24 port Networking switch	01	No.			
T O T A L						

I/We certify that I/We have gone through the all the terms and conditions of the NIQ notice which will be bound for quotationer.

Yours faithfully

(Signature of quotationer with rubber stamp)